



County of Ventura - Public Works Agency
 ROADS & TRANSPORTATION
ENCROACHMENT PERMIT APPLICATION
 800 South Victoria Avenue L#1620, Ventura, CA 93009
 (805) 654-2055 / Fax.(805) 654-5169

Permit No: _____
 Date Applied: _____
 Project No: _____

email: pwa.transpermits@ventura.org / <https://vcpublicworks.org/>

An incomplete application will not be processed. If fields are not applicable, please insert N/A.

"The undersigned hereby applies for permission to encroach on the following described County Right of Way or other property"

LOCATION OF WORK:

Street No: _____ Street Name: _____ City: _____ Zip code: _____
 Road Limits from Road Inventory: _____ Click link for [Road Inventory List](#)
 Nearest Cross Street: _____ Distance from nearest Cross Street (FT): _____

DESCRIPTION OF WORK:

Excavation Length: _____ Excavation Width: _____ Excavation Depth: _____ Excavation Surface: _____
 Number of Driveways : _____ Width of Driveway/sidewalk : _____ Length of Sidewalk: _____
 Start Date: _____ Estimated Completion Date: _____

APPLICANT INFORMATION:

Permittee: _____ Phone: _____ Email: _____
 Address Street No: _____ Street Name: _____ City: _____ Zip code: _____
 Primary Contact: _____ Phone: _____ Email: _____
 Contractor: _____ Phone: _____ Email: _____
 Address Street No: _____ Street Name: _____ City: _____ Zip code: _____
 Field Contact Person: _____ Phone: _____

ATTACHMENTS INCLUDED:

Plans Traffic Control Plan Insurance Certificate Estimated Construction Cost (\$): _____ Other: _____

Working in the road right of way without an approved permit is a misdemeanor and may be subject to double fees and other penalties.

ACKNOWLEDGEMENT

I understand that any permit that may be granted as a result of this request may be revoked by County at any time. In consideration for issuance of this permit, I agree, and by use hereof, my agents, employees, contractors and invitees agree to be bound by all of the provisions of California Vehicle Code Sections 35780, 35782, Division 12 of the Ventura County Ordinance Code, the Standard Conditions included with this permit and any special conditions hereupon, or attached hereto.

I agree to hold the County, its officials, officers, employees and agents harmless from any claims, defense and legal costs, judgments for damages, or other relief against the County as a result of acts, or omissions, by me or my representatives, in the performance of any activities permitted hereunder, whether the condition giving rise to the claim or judgment was created in whole, or in part, by me or my representatives.

I understand that a violation of the conditions would constitute a violation of the encroachment ordinance which is a misdemeanor per section 12301 and is guilty of separate offenses for every day and part thereof which such violation remains. I agree to comply with all conditions of approval for the permit. I further agree to continually maintain all encroachments authorized by this permit in a condition acceptable to the County.

By: _____ Date: _____

SIGNATURE OF PERMITTEE

Name: _____ Title: _____

PRINT NAME