



County of Ventura

Citizen Access

WELCOME

GO TO CITIZEN ACCESS NOW

HELP

CONTACTS

TECHNICAL SUPPORT



Welcome To VC Citizen Access!

The County of Ventura is pleased to offer the public online access to the land use permitting process. VC Citizen Access is a web-based program that displays real-time data stored in the County's land use database, Accela Automation, which is an internal system used by County staff to track land use permits for properties located in the unincorporated areas of the County.

Using VC Citizen Access, members of the public can search and review permit information, and permit applicants and property owners can upload and download documents, look up processing statuses, and pay for permit fees online using a credit card.

To access VC Citizen Access, click on the "GO TO CITIZEN ACCESS NOW" hyperlink in the navigation bar at the top of this page.

To assist you in navigating the system, the following resources are available:

- **FAQ Pages:** Click on the Help Menu option to access any of the FAQ pages, which contain instructions on how to execute various functions in the system.
- **Department Contact Information:** Click on Contacts Menu option.
This section contains a list of the participating County departments and hyperlinks to their websites, as well as their public counter location and hours.

If you have any questions regarding the information displayed in VC Citizen Access, please contact the appropriate County department.

- **Technical Assistance:** For technical assistance, click on the "TECHNICAL SUPPORT" Menu option.

A customer service representative is available Monday through Friday between the hours of 8 AM to 4 PM, and will respond to your inquiry within one business day.



County of Ventura Citizen Access

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[Announcements](#) ☐ [Accessibility Support](#) [Register for an Account](#) [Login](#)

[Home](#) [Building](#) [Code Compliance](#) [Fire](#) [Planning](#) [Public Works](#) [HHVC](#) [Env Health](#) [GIS](#)

Advanced Search ▾

Welcome to Ventura County Citizen Access

This on-line automated permitting system provides real-time, direct access to permit information via the internet (for addresses/ parcels located within the unincorporated areas of Ventura County only) - 24 hours a day, seven days a week. Anyone can research permits in general or check the status of a specific permit. And individuals, contractors and businesses can also apply and pay for permits, receive notices regarding their project, or even print an approved permit.

Registration and Login

Applying or paying for a permit and other functions require registration and login. Please click the "Register for an Account" link above, or if you already have an account click the "Login" link above.

Please note: At this time, you must utilize either a desktop or laptop computer when registering for an account and/or navigating our web site. The use of mobile devices (cellular phones and/or tablets) is currently not supported. We apologize for any inconvenience.

General Information

[Lookup Property Information](#)

Code Compliance

[Create an Application](#)
[Check/Research Cases](#)

Planning

[Check/Research Permits](#)

HHVC

[Search Applications](#)

GIS

Building

[Check/Research Permits](#)

Fire

[Check/Research Permits](#)

Public Works

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Env Health

[Search Applications](#)

Login

User Name or E-mail: ?

Password:

[Login »](#)

☐ Remember me on this computer

[I've forgotten my password](#)

[New Users: Register for an Account](#)

For Browser Compatibility



Please see Web Browser Requirements





TECHNICAL SUPPORT

[Collections \(0\)](#) [Cart \(0\)](#) [Account Management](#) [Logout](#)

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Advanced Search ▼

Hello,

[View Cart](#)

There are no items in your shopping cart right now.

[View Collections](#)

You do not have any collections right now.

[View All Records](#)

Record Name	Record ID	Module	Creation Date	Action
No records found				

Record Name	Record ID	Module	Creation Date	Action
No records found				



TECHNICAL SUPPORT

[Collections \(0\)](#) [Cart \(0\)](#) [Account Management](#) [Logout](#)

Transportation - 8:00 AM - 4:30 PM

Check/Research Permits

Records

Showing 0-0 of 0

Date	Record Number	Record Type	Description	Project Name	Status	Action	Show
No records found.							

Search for Records

In the General search you can enter information to search for records by:

- Record Number and/or
- Record Type and/or
- Site Address or Parcel Number

General Search

☐ Search my records only☐ Search All Records

Record Number:

Record Type:

--Select--

Start Date:

②

09/13/1998



End Date:

①

06/04/2021



Name of Business:



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Public Works

Counter Hours

County Surveyor - 7:30 AM - 4:30 PM

Development Services - 8:00 AM - 5:00 PM

Transportation - 8:00 AM - 4:30 PM

Integrated Waste Management - 8:00 AM - 5:00 PM

Watershed Protection District - 8:00 AM - 4:00 PM

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Create an Application [Check/Research Permits](#)

Online Application

Welcome to Agency's Online Permitting System. Using this system you can submit and update information, pay fees, schedule inspections, track the status of your application, and print your final record all from the convenience of your home or office, 24 hours a day.

Please "Allow Pop-ups from This Site" before proceeding. You must accept the General Disclaimer below before beginning your application.

General Disclaimer

While the Agency attempts to keep its Web information accurate and timely, the Agency neither warrants nor makes representations as to the functionality or condition of this Web site, its suitability for use, freedom from interruptions or from computer virus, or non-infringement of proprietary rights. Web materials have been compiled from a variety of sources and are subject to change without notice from the Agency as a result of updates and corrections.

☒ I have read and accepted the above terms.

Continue Application »





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[Create an Application](#) [Check/Research Permits](#)

Select a Record Type

Choose one of the following available record types. For assistance or to apply for a record type not listed below please contact us.

[Search](#)

- ☒ **Corner Record**
- ☐ Grading Permit
- ☐ Soils Report Review
- ☐ Transportation Encroachment Film Permit
- ☐ Transportation Encroachment Permit

[Continue Application »](#)



County of Ventura Citizen Access

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Announcements Logged in as: Collections (0) Cart (0) Account Management Logout

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Create an Application Check/Research Permits

Corner Record

1 Contact Information 2 Upload Documents 3 Review 4 Pay Fees 5 Record Issuance

Step 1: Contact Information > Enter Applicant

Please Note: The processing of this application will not begin until all fees are paid.

For multiple records separate submittal group by location, i.e. Different Tracts or Cities

* indicates a required field.

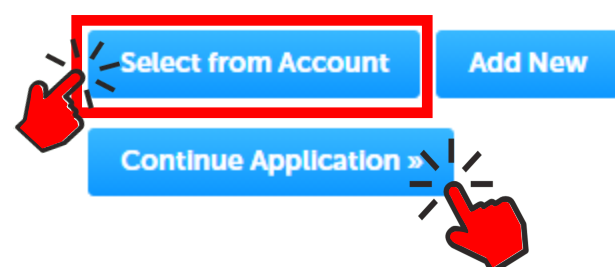
Enter the Number of Corner Records

PROJECT INFORMATION

* Number of Corner Records: 1

Applicant

To add a new contact, click the Add Contact link. To edit a contact, click the link next to a contact name.



Save and resume later



WELCOME

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Announcements Logged in as:

[Collections \(0\)](#) [!\[\]\(6059a5aa8b4ca7bb793408023d6c6e42_img.jpg\) Cart \(0\)](#) [Account Management](#) [Logout](#)

Public Works

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Create an Application

Check/Research Permits

Corner Record

1 Contact Information

2 Upload Documents

3 Review

4 Pay Fees

5 Record Issuance

Step 2: Upload Documents > Add Required Documents

The following documents must be uploaded in order to process your Comer Record...

Please Note: Separate submittals based on location, i.e. Different Tracts or Cities.

* indicates a required field.

Attachment

Please note: There is a maximum character limit in the Description field. If you exceed the limit, your document will not be saved.

The maximum file size allowed is 275 MB.
html;htm;mht;mhtml are disallowed file types to upload.

Name	Type	Size	Latest Update	Action
No records found.				

Add

Continue Application »

Save and resume later



County of Ventura Citizen Access

WELCOME GO TO CITIZEN ACCESS NOW HELP CONTACTS TECHNICAL SUPPORT

Announcements Logged in as: Collections (0) Cart (0) Account Management Logout

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Create an Application Check/Research Permits

Corner Record

1 Contact Information 2 Upload Documents 3 Review 4 Pay Fees 5 Record Issuance

Step 2: Upload Documents

The following documents must be uploaded:

Please Note: Separate submittals

Attachment

Please note: There is a maximum file size of 275 MB.

The maximum file size allowed is 275 MB. html;htm;mht;mhtml are disallowed file types to upload.

Name Type

No records found.

Add

Continue Application

File Upload

The maximum file size allowed is 275 MB.

html;htm;mht;mhtml are disallowed file types to upload.

Corner Record.pdf	100%
Reference Material.pdf	100%

Continue

Add

Remove All

Cancel



Corner Record

1 Contact Information

2 Upload Documents

3 Review

4 Pay Fees

5 Record Issuance

Step 2: Upload Documents > Add Required Documents

The following documents must be uploaded in order to process your Corner Record...

Please Note: Separate submittals based on location, i.e. Different Tracts or Cities.

* indicates a required field.

Attachment

Please note: There is a maximum character limit in the Description field. If you exceed the limit, your document will not be saved.

The maximum file size allowed is 275 MB.
html;htm;mht;mhtml are disallowed file types to upload.

Name	Type	Size	Latest Update	Action
No records found.				

*Description:

City of Unincorporated Territory

Remove

*Type:

Corner Record

File:

Corner Record.pdf

100%

*Description:

Record Maps
Ventura County Fieldnotes

Remove

*Type:

References

File:

Reference Material.pdf

100%

Save

Add

Remove All

Continue Application »

Save and resume later

Corner Record

1 Contact Information

2 Upload Documents

3 Review

4 Pay Fees

5 Record Issuance

Step 3: Review

Continue Application »

Save and resume later

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on.

Record Type

Corner Record

Enter the Number of Corner Records

PROJECT INFORMATION

Number of Corner 1 Records:

Edit

Applicant

Edit

Name

Address

City, State, Zip

Home Phone:

Mobile Phone:

E-mail:

Attachment

Edit

Please note: There is a maximum character limit in the Description field. If you exceed the limit, your document will not be saved.

The maximum file size allowed is 275 MB.
html;htm;mht;mhtml are disallowed file types to upload.

Name	Type	Size	Latest Update	Action
Corner Record.pdf	Corner Record	1.52 MB	06/04/2021	Actions ▼
Reference Material.pdf	References	1.48 MB	06/04/2021	Actions ▼

I certify that I have read and understand the instructions that accompany this application and that the statements made as part of this application are true, complete, and correct and that no material information has been omitted. By checking the box below, I understand and agree that I am electronically signing and filing this application.

☒ By checking this box, I agree to the above certification.

Date: 06/04/2021

Continue Application »

Save and resume later



TECHNICAL SUPPORT

[Logout](#)

Public Works

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Development Services - 8:00 AM - 5:00 PM

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Transportation - 8:00 AM - 4:30 PM

more ▼

Check/Research Permits

Corner Record

5 Record Issuance

Step 4: Pay Fees

Listed below are preliminary fees based upon the information you've entered. Some fees are based on the quantity of work items installed or repaired. Enter quantities where applicable.

Application Fees

Fees	Qty.	Amount
Corner Record	1	\$17.00

TOTAL FEES: \$17.00

Note: Additional inspection fees if needed, may be assessed later.

Check Out »



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Advanced Search ▼

Cart

3 Receipt/Record
issuance

Step 1: Select item to pay

Click on the arrow in front of a row to display additional information. Items can be saved for a future checkout by clicking on the Save for later link.

PAY NOW

Total due: \$17.00

Note: This does not include additional fees which may be assessed later.

[Continue Shopping »](#)



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Dashboard **My Records** My Account Advanced Search ▼

▼ Public Works

Showing 1-1 of 1 | [Add to collection](#) | [Add to cart](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Description	Project Name	Status	Action	St
<input type="checkbox"/>	06/04/2021	CR21-0000	Corner Record			In Process		